

## VILLAGE OF HEUVELTON

### Regular Board Meeting

May 8, 2024

At 6:00 pm, Mayor Lashua called the meeting to order, she opened the meeting with the pledge of allegiance. Trustees in attendance were Trustee A. Guardino, Trustee M. Hebert, Trustee E. Wood, and Trustee C. Basford. Also, in attendance was A. Spaman, DPW Supervisor; B. Bailey, HVFD Chief; and E. McBath, DANC. J. Lightfoot, SLC Legislator arrived at 6:04.

**Public Forum** Mr. Lightfoot updated the Board on county matters. He left at 6:28.

**HVFD Report** Mr. Bailey gave a fire department report. They will have a chicken BBQ in June, and they will meet with Tisdale engineering investigating building renovations. The Board discussed the Fire District. Mr. Bailey left at 6:05.

#### RESOLUTION 24-043

#### FIRE DISTRICT

Offered by Mayor Lashua, seconded by Tr. Guardino. All in favor

**Whereas, at this time, the village and other municipal entities are unable to agree on the boundaries for the proposed joint fire district;**

**Whereas, a hearing has been held to take public comment on the proposed joint fire district;**

**Now therefore, it is hereby resolved that the village is abandoning the creation of the joint fire district at this time and hereby discontinues this project at this time. Nothing shall prevent the village from pursuing the joint fire district at a later time.**

**Water/Sewer** Ms. McBath talked about the I & I process. She left at 6:07.

#### RESOLUTION 24-044

#### AUTHORIZING THE ACCEPTANCE OF ENGINEERING PLANNING GRANT PROJECT NUMBER 127150 FOR WASTEWATER COLLECTION SYSTEM INFLOW AND INFILTRATION REDUCTION PROJECT

Offered by Tr. Hebert, seconded by Tr. Guardino. All in favor

**WHEREAS, the Village of Heuvelton seeks to remove inflow and infiltration from the Village sewer collection system to reduce high wet-weather flows, reduce system operation and maintenance costs, and restore capacity for future growth of residential and commercial development; and**

**WHEREAS, the New York State DEC and Environmental Facilities Corporation (EFC) Wastewater Infrastructure Engineering Planning Grant (i.e. EPG) program is as an eligible funding source for this project; and**

**WHEREAS, the Village of Heuvelton submitted a 2023 New York State Consolidated Funding Application (CFA) to perform an engineering study for a Village municipal wastewater system; and WHEREAS, the Village has been selected to receive up to \$50,000 from the EPG to fund the study for a Village municipal wastewater system.**

**THEREFORE, BE IT RESOLVED, that the Village authorizes and appropriates a minimum 20% local match as required by the Engineering Planning Grant Program for the Village's wastewater treatment collection and treatment system study. Under the EPG program, this local match must be at least \$ 10,000. The source of the local match, and any amount in excess of the required match, shall be provided by the Village with either in kind services or Village sewer funds. The maximum local match shall not exceed \$10,000 based upon a total estimated maximum project cost of \$60,000. The Mayor may increase this local match through the use of in kind services without prior approval from the Village. BE IT FURTHER RESOLVED, that the Mayor or her assigned designee, is hereby authorized to act as the projects "Authorized Representative", and to enter into any necessary contracts to administer said grants.**

Mayor Lashua discussed water and sewer operations and sewer project updates. The Board expressed displeasure with the problems and errors arising with the sewer project. A list will be put together and a meeting held to find out how these items will be addressed.

The Board discussed a purchase offer for the Taylor Road property. It will be sent to the attorney for further review.

**RESOLUTION 24-045 PAY PROJECT INVOICES OFF WARRANT**

Offered by Tr. Basford, seconded by Tr. Wood. All in favor

**Resolution to pay project invoices off warrant as grant funds become available.**

**Mayors Report**

**RESOLUTION 24-046 RE-LEVY TO VILLAGE TAXES**

Offered by Tr. Wood, seconded by Tr. Hebert. All in favor

**Resolution authorizing the Village Clerk to re-levy unpaid sewer charges plus penalties of \$496.68 and unpaid water charges plus penalties of \$726.00 totaling \$1,222.68 to the June 2024 Village Tax Roll.**

**RESOLUTION 24-047 SECOND NOTICE FEE**

Offered by Tr. Basford, seconded by Tr. Guardino. All in favor

**Resolution to assess a second notice fee of \$2.00 for taxes due.**

**RESOLUTION 24-048 2024-2025 PAY RATES**

Offered by Tr. Hebert, seconded by Tr. Wood. All in favor

**Resolution to approve the following pay rates for the 2024-2025 fiscal year:**

<b>DPW Superintendent</b>	<b>\$ 27.02</b>
<b>MEO #1</b>	<b>\$ 22.00</b>
<b>MEO #1</b>	<b>\$ 20.50</b>
<b>Clerk/Treasurer</b>	<b>\$ 24.00</b>
<b>Deputy Clerk</b>	<b>\$ 20.00</b>

**RESOLUTION 24-049 BOCES INTER MUNICIPAL AGREEMENT**

Offered by Tr. Guardino, seconded by Tr. Basford. All in favor

**Resolution to accept the agreement with BOCES for services in the drug and alcohol testing program to satisfy compliance with the Federal Motor Carrier Clearinghouse mandate.**

The Board discussed the Pavilion and Boat Launch area. They reviewed the application for use. They would like porta potties for the summer season.

Mayor Lashua gave an update on the comprehensive plan. She informed them of the request from the Town to contribute for new software. The Board talked over the youth summer rec program. Board members will come to the Village office on the 30<sup>th</sup> of May to sign off on items for FYE closing.

**RESOLUTION 24-050 CODE SOFTWARE**

Offered by Tr. Wood, seconded by Tr. Guardino. All in favor

**Resolution to contribute \$1,500 toward the Town code enforcement software.**

**Streets/Sidewalks** Mr. Spaman gave a DPW report.

**RESOLUTION 24-051**

**APPROVAL OF MINUTES**

Offered by Tr. Hebert, seconded by Tr. Guardino. All in favor  
**Resolution to accept the minutes of the 4/10/24 Board Meeting**

**RESOLUTION 24-052**

**VOUCHER APPROVALS**

Offered by Tr. Basford, seconded by Tr. Wood. All in favor  
**Approval of Vouchers 0524-1-0524-25**

<b>General</b>	<b>\$11,541.81</b>
<b>Sewer</b>	<b>\$ 5,835.81</b>
<b>Water</b>	<b>\$1,950.84</b>
<b>Total</b>	<b>\$19,328.46</b>

**Other Disbursements \$168,191.17**

**RESOLUTION 24-053**

**BUDGET MODIFICATIONS**

Offered by Tr. Basford, seconded by Tr. Hebert. All in favor  
**Resolution to accept the following Budget Modifications:**

**Increase:**

**83204.3 Source Pump \$1,716.09**  
**97307.3 BAN Interest \$3,281.50**

**13251.1 Clerk PS \$1,346.75**  
**16404.1 Central Garage \$619.77**  
**34104.1 Fire Dept \$98,460.00**  
**51824.1 Street Light \$1,398.43**  
**81601.1 Garbage PS \$1,290.56**  
**4389.1 FEMA \$98,460.00**

**Decrease:**

**19891.3 Clerk PS \$2,662.21**  
**83201.3 Source Pump PS \$462.03**  
**90308.3 Social Security \$278.86**  
**83404.3 Transmission CE \$1,594.49**  
**73101.1 Youth PS \$2,637.31**  
**51101.1 Streets PS \$2,018.20**

**RESOLUTION 24-054**

**SEWER OPERATING BUDGET MODIFICATION**

Offered by Tr. Wood, seconded by Mayor Lashua. All in favor  
**Resolution to modify the operating sewer budget using unassigned fund balance increasing appropriations by \$ 65,000 due to the ongoing sewer project, operational costs not decreasing as anticipated, additional treatment costs, and a new debt service payment.**

At 9:00 pm, with no further business before the Board, the meeting was adjourned on a motion by Tr. Wood. All agreed.

Respectfully submitted,

Rebecca Donnelly  
Village Clerk