

VILLAGE OF HEUVELTON
Regular Board Meeting
Public Hearing on 2024-2025 Budget
April 10,2024

At 6:00 pm, Mayor Lashua called the meeting to order, she opened the meeting with the pledge of allegiance. Trustees in attendance were Trustee A. Guardino, Trustee M. Hebert, Trustee E. Wood, and Trustee C. Basford. Also, in attendance was A. Spaman, DPW Supervisor; B. Bailey, HVFD Chief; T. Haynes and C. Fout, DANC.

Public Forum At 6:00pm Mayor Lashua opened the public hearing on the 2024-2025 budget, the hearing will be left open, and the meeting will continue in the event someone wants to comment.

HVFD Report Mr. Bailey gave a fire department report. The Board discussed the fire district. The towns have not made any decisions. Mr. Bailey left at 6:14.

Water/Sewer Mr. Fout gave a report on sewer and water operations. Mr. Haynes informed the Board the Village may qualify for hardship status in sewer debt and will be able to apply to refinance with EFC with no interest. There was a discussion on the Project. There will be a meeting with Ogdensburg on some changes that are needed to the storage tank. Mr. Haynes reviewed the I&I study agreement. They left at 6:54.

RESOLUTION 24-029 **CHANGE ORDER 2 CONTRACT 3**
Offered by Tr. Basford, seconded by Tr. Hebert. All in favor
Resolution to accept change order 2 to contract 3 for the Sewer Corridor and Treatment Consolidation Project, extending the ductwork in the influent/screening room increasing the contract price by \$24,394.

RESOLUTION 24-030 **PAY PROJECT INVOICES OFF WARRANT**
Offered by Tr. Hebert, seconded by Tr. Wood. All in favor
Resolution to pay project invoices off warrant as grant funds become available.

RESOLUTION 24-031 **DANC O&M CONTRACT**
Offered by Mayor Lashua, seconded by Tr. Guardino. All in favor
Resolution to accept the contract with Development Authority of the North Country for the Operation and Maintenance of the water and wastewater in the Village from December 5th, 2023-May 31, 2029.

RESOLUTION 24-032 **DANC AGREEMENT I&I STUDY**
Offered by Mayor Lashua, seconded by Tr. Guardino. All in favor
Whereas the Village submitted Consolidated Funding Application Number 127150 related to the completion of an Inflow and Infiltration Study during the 2023 application period. The Village's application was successful receiving a \$50,000 Engineering Planning Grant (EPG) from the NYS Environmental Facilities Corporation (EFC), and
Whereas, the Village desires to receive technical services from the Authority related to project management, grant administration, and engineer solicitation to complying with the requirements of the grant award, and
Whereas, the Authority's level of effort to provide these services shall not exceed \$6,000.
Now, therefore, be it Resolved, the Village board authorizes the Mayor to execute the Inflow and Infiltration Study agreement with the Development Authority of the North Country for not to exceed amount of \$6,000.

Mayors Report Mayor Lashua informed the Board that Kevin Feuka will be applying for a Forward NY Grant. If he is interested the Village may look for other areas for grant opportunities. The Comprehensive Plan meeting went well, and the next one is scheduled to be May 1st. The Board looked over an updated employee evaluation.

RESOLUTION 24-033 **EMPLOYEE HEALTH INSURANCE CONTRIBUTION**
Offered by Tr. Guardino, seconded by Tr. Wood. All in favor
Resolution to increase the Employees health insurance contribution rate to 7% beginning May 27th, 2024.

RESOLUTION 24-034

HANDBOOK UPDATE

Offered by Tr. Wood, seconded by Tr. Hebert. All in favor

Resolution to make the following changes to the employee handbook:

2.2 Add: All permanent employees will be evaluated annually.

Article 13:

13.1 Remove: All Vacation Days will be credited to employees on June 1st of each year.

Add: Vacation time will be accrued as per this schedule and will be credited to employees biweekly. Only regular hours worked will accrue time.

13.3 Remove – at which time it must be used, or it will be lost.

Article 14:

Remove 14.1 All full-time employees shall be granted sixty-four (64) sick leave hours a year to be granted at the beginning of the budget year to be accumulated up to a total accumulation of eight hundred (800) hours. Sick time will be prorated for the first fiscal year.

Add 14.1 All full-time employees shall be granted sixty-four (64) sick leave hours per year to be accrued biweekly on an accumulative basis. Total accumulation will not exceed eight hundred (800) hours. Sick time will be prorated for the first year of employment.

RESOLUTION 24-035

FIXED TRASH INCREASE

Offered by Tr. Basford, seconded by Tr. Wood. All in favor

Resolution to increase the fixed trash billing by \$2 a quarter beginning May 1st.

The Board went over the Budget and agreed with the revisions made to the tentative budget. No one from the public arrived to address the Board on the budget.

RESOLUTION 24-036

CLOSE PUBLIC HEARING

Offered by Tr. Basford, seconded by Mayor Lashua. All in favor

Resolution to close the Public Hearing on the 2024-2025 Budget at 8:23.

RESOLUTION 24-037

2024-2025 ANNUAL BUDGET ADOPTION

Offered by Tr. Guardino, seconded by Tr. Hebert. All in favor.

Resolution to adopt a budget for the fiscal year commencing June 1, 2024 and ending May 31, 2025, making appropriations for the conduct of Village government and establishing the rates of compensation for officers and employees for such period.

WHEREAS, this board has met at the time and place specified in the notice of public hearing on the preliminary budget and heard all persons desiring to be heard thereon;

NOW, THEREFORE BE IT RESOLVED, that the preliminary budget as amended and revised and as hereinafter set forth is hereby adopted and that the amounts stated in the column title “Adopted 2024-25” hereby are appropriated for the objects and purposes specified and the salaries and wages stated in such budget shall be and are hereby fixed at the amounts shown therein effective June 1, 2024.

Streets/Sidewalks Mr. Spaman gave a report on the public works department. The Board discussed the safe streets work recommendations and a lower York Street sidewalk. There was a discussion on the sewer property. Mr. Spaman recommended putting the John Deere tractor out to bid along with attachments, Tr. Basford recommended looking into Auctions International.

RESOLUTION 24-038

SEWER PUMP OFFER

Offered by Tr. Basford, seconded by Tr. Hebert. All in favor

Whereas items that were used for the wastewater treatment plant operations are declared no longer useful to the Village and has no anticipation of being useful in the future and

Whereas Royal-J-Acres has been a valuable neighbor to the Village, providing economic assistance through in-kind services over the years

Now, therefore be it resolved, the Village will offer a sewer pump to Royal-J-Acres for a price of \$8,000.

RESOLUTION 24-039

TRACTOR TO BID

Offered by Mayor Lashua, seconded by Tr. Basford. All in favor
Resolution to have Mr. Spaman put the John Deere tractor out to bid.

RESOLUTION 24-040

APPROVAL OF MINUTES

Offered by Tr. Guardino, seconded by Tr. Hebert. All in favor
Resolution to accept the minutes of the 3/13/24 Board Meeting

RESOLUTION 24-041

VOUCHER APPROVALS

Offered by Tr. Wood, seconded by Tr. Basford. All in favor
Approval of Vouchers 0424-1-0424-24

General	\$14,050.08
Sewer	\$ 6,869.14
Water	\$1,036.42
EQ	\$24,995.87
Sewer Project	\$3,140.32
Total	\$50,091.83

Other Disbursements \$31,241.86

RESOLUTION 24-042

BUDGET MODIFICATIONS

Offered by Tr. Hebert, seconded by Tr. Wood. All in favor.
Resolution to accept the following Budget Modifications:

Increase:

- 16404.1 Central Garage CE \$1,106.66**
- 51824.1 Street Lighting CE \$348.72**
- 54101.1 Sidewalks PS \$965.62**
- 81601.1 Refuse/ Garbage PS \$1,102.06**
- 90508.1 Unemployment Ins \$498.65**
- 83204.3 Source Pump CE \$1,032.25**

Decrease:

- 51404.1 Highway CE \$1,455.38**
- 73101.1 Youth PS \$2,566.33**
- 90608.3 Medical Ins \$1,032.25**

At 8:45pm, with no further business before the Board, the meeting was adjourned on a motion by Tr. Guardino. All agreed.

Respectfully submitted,

Rebecca Donnelly
Village Clerk